



City of Rockville NEIGHBORHOOD MATCHING GRANT APPLICATION

SUBMIT APPLICATION ALONG WITH A COPY OF YOUR ORGANIZATIONS BYLAWS TO CITY OF ROCKVILLE, OFFICE OF NEIGHBORHOOD RESOURCES, 111 MARYLAND AVENUE, ROCKVILLE MARYLAND 20850. APPLICATIONS WILL BE REVIEWED ON A FIRST COME, FIRST SERVED BASIS. APPLICATIONS MUST BE RECEIVED BY MAY, END OF FISCAL YEAR.

I. APPLICANT INFORMATION

Flintledge Estates Homeowners Association
Applicant Organization

William Armbruster President 03-04
Project Contact Person

2409 McCormick Rd
Mailing Address

202 619 4133 301 340 0514
Day Phone Evening Phone

Mailbox Replacement
Project Name

Provide a brief description of your organization including date established, its primary mission, its geographic boundaries and number of members. (Please attach membership roster)

The Flintledge Home Owners Association was established in 1984 to protect
property values and ^{manage} ~~manage~~ community property including gardening and
snow removal. The homeowners live on McCormick Rd and McCormick
Court. There are 62 members, roughly 3/3 townhomes and 1/3 single
family detached homes.

Board Members	Title	Term
William Armbruster	President	03-04
Holliday Jones	Secretary	03-04
Sonia Rickman	Treasurer	03-04
Alice Stark / Gayle Brooks	members at large	03-04

Date of last Election: May 2003 Date of last meeting: November 2003

II. PROJECT INFORMATION

Briefly describe the project to be undertaken.

Replace mailboxes (three sets) in the town home area. They are nearly twenty years old and are too small. New mailbox will also have a large box for small packages.

Provide a detailed work plan for implementing the project. Work plan should include a timeline for the project, chronology of actions/tasks to be taken, persons responsible for each task, cost estimates and a breakdown of projects overall budget.

Plan is to order new mailboxes and replace current ones once new ones arrive. Replacement will necessitate four or five volunteers to move the cluster box units.

What problem or opportunity will be addressed by this project?

The current mailboxes are looking shabby from age and weather. In addition, magazines and catalogues barely fit. If a small package arrives when no one is home it must be left on a door step - subject to weather and possible theft.

How will the project benefit the neighborhood as a whole?

It will enhance the image of the neighborhood since the boxes are prominently located next to the street. In addition, they will enhance security for packages that arrive through the mail and speed (ease) delivery of mail.

What process was used to ensure that the members of your neighborhood and organization were involved in the selection of this project? How will they be involved in its implementation?

The project was discussed by the previous board and at the annual general meeting in May. Members are eagerly awaiting its completion. Some have volunteered to help with the installation.

What type of match is being provided by your organization in support of this project? (Break your total match down into dollar amounts according to categories listed below)

- CASH \$ 3,295
- VOLUNTEER LABOR \$ 70
(Complete Volunteer Labor Worksheet)
- DONATIONS \$ 100
(Complete Donated Materials Worksheet)
- DISCOUNTED MATERIALS AND SUPPLIES \$ _____
(Complete Discounted Materials Worksheet)

TOTAL VALUE OF NEIGHBORHOODS CONTRIBUTION: \$ _____

TOTAL AMOUNT OF GRANT FUNDS REQUESTED FROM THE CITY: \$ 1000

TOTAL PROJECT COST: \$ _____

William ARMBRUSTER	President
NAME (PRINT)	TITLE
William Ambuster	December 2003
SIGNATURE	DATE

**NEIGHBORHOOD MATCHING GRANT APPLICATION
ATTACHMENT B
DONATED MATERIALS WORKSHEET**

ORGANIZATION: _____

PROJECT: _____

ITEM DONATED	DONOR	INVOICE NUMBER (Attach Invoice)	VALUE OF DONATION
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

TOTAL VALUE OF DONATIONS: \$ _____

