

EXTERIOR ALTERATION APPLICATION

Date Received: _____

Please mail or deliver to:

Rose Hill Homeowners Association, Inc.
c/o Abaris Realty, Inc.
12009 Nebel Street
Rockville, Maryland 20852
Fax: 301-468-0983

From: _____
Address: _____
Lot No: _____
Phone No: _____

DESCRIPTION/DIAGRAM OF ALTERATION REQUESTED:

Please give full detail in the space below. Attach a diagram (simple sketch, clipping, or picture). Please limit your attachments to sheets of paper no larger than 8 1/2" x 11" or if they must be larger, submit a sketch or copy of your plot plan given to you by your settlement attorney.

If the modification is for a change in paint color, attach a sample and a model number of the paint or stain color. If the modification is for a structural change, ground planting, fencing, rearrangement, etc.; attach a drawn-to-scale sketch or architectural plan.

Acknowledgement of Adjacent Property Owners

Adjacent property owners must sign any application which involves construction work or planting on or near a shared property line, e.g. fence construction, tree, hedge or shrub plantings, etc.

This acknowledgement indicates awareness of the intent only and does not construe nor indicate approval or disapproval.

These signatures will be required if, in the opinion of the Architectural Control Committee, the alteration could affect the property value of the neighbors' property or the ability of the neighbor to enjoy their property. You may, if you wish, have your neighbor(s) sign now to avoid delay of the approval of your application.

Name: _____
Address: _____

Name: _____
Address: _____

Name: _____
Address: _____

NOTES:

1. Nothing herein contained shall be construed to represent that alterations to land or buildings in accordance with these plans, shall not violate any of the restrictive covenants nor any of the Building and Zoning Codes of Montgomery County to which the above property is subject. Further, nothing herein contained shall be construed as a waiver or modification of any said restriction. I understand that I am solely responsible for obtaining any and all necessary permits or licenses required by Montgomery County and/or the State of Maryland. I further agree to hold harmless the Rose Hill Homeowners Association, Inc. and its Architectural Control Committee from any claims or actions arising by reason of violation of the Montgomery County Codes and/or State laws.
2. The Montgomery County's building ordinance is enforced by the Department of Environmental Resources (Construction Standards) which requires that you file plans with the Building Inspector at the County Administration Building before you commence construction.
3. I understand and agree that no work on this request shall commence until written approval of the Architectural Control Committee has been received by me.
4. The Declaration of Covenants requires Architectural Committee decision to be made within sixty (60) days or submission is considered approved. If I, or any neighbor, am unhappy with the ACC's decision, it must be appealed within 10 days by giving written notice of appeal to the ACC, the Association President or Vice-President. The appeal will then be determined by the Board of Directors.
5. A copy of this application shall be returned to you after review by the Architectural Control Committee.
6. It is understood that I have knowledge of the Covenants in regard to our easements.

Owner's
Signature(s): _____ Date: _____
_____ Date: _____

Action by the Architectural Control Committee

(Date Received)

() Concur with Recommendation

() Approved

() Disapproved

Reason: _____

Notification to Unit Owner On: _____ (Date) _____ (Authorizing Signature)