

**APPLICATION FOR USE OF THE  
NEW MARK COMMONS CLUBHOUSE**

**Date of Party/Meeting:** \_\_\_\_\_ **Approx. No. of Guests:** \_\_\_\_\_

**Scheduled Time:** From \_\_\_\_\_ to \_\_\_\_\_

**Type of Event:** \_\_\_\_\_

I have read and agree to comply with the rules applicable to the use of the New Mark Commons (NMC) Clubhouse. I certify that I am either a resident owner of record or a lessee of property in New Mark Commons.

I understand that the clubhouse is available to me for use pursuant to this application for a private party or meeting only, and that holding an open party where guests are asked to pay admission fees or buy drinks and food will result in the forfeiture of my entire deposit. I will be present at the clubhouse for the duration of the party or the meeting for which this application is made. (Following types of parties are also permitted: bona fide charitable or political fund raisers sponsored by an applicant; private parties where guests contribute food and drinks.)

I understand that clean-up and damage costs will be deducted from the deposit fee, and that I am responsible to promptly pay for damage in excess of that covered by my deposit. Where the deposit fee is forfeited, I will remain liable to promptly pay additional sums for any clean-up or damage.

I will give the Administrator a check for the deposit and rental fee (& lifeguard fees, if a pool party) at least 2 weeks before the date of the party/meeting. I understand that the Administrator will deposit all checks upon receipt.

If it is a pool party, the lifeguard-in-charge may deny use of the pool to any guests conducting themselves in an unsafe or unruly manner. NMC Administrator may restrict the use of audio or sound system that is determined by him/her as causing an unreasonable disturbance to the neighborhood.

***The NMC Administrator is authorized by the NMC Board of Directors to deny or revoke permission to hold a party or meeting, or discontinue the same while it is in progress, where she has determined that the same will be in violation of the rules.***

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

\$300 Deposit Received \_\_\_\_\_

Rental Fee Received \_\_\_\_\_

Lifeguard Fees Received \_\_\_\_\_

Damage/Clean-up Assessed \_\_\_\_\_